

ORGANIC SYSTEM PLAN FOR TRADER

- 1. Name of the company / Organization :
- 2. Name of the responsible person :
- 3. Address for communication :
- 4. Address of the trading unit :
- 5. License number & validity :
- 6. Telephone No. :
- 7. Email Id :
- 8. Fax :
- 9. Number of products traded :
- 10. List the brand name and the technical name of the products trading

11. What is the quality management system (QMS) followed by the organization?

12. Does operator have a Quality Assurance program in place?

Yes

No

If yes, what program do you use?

ISO

HACCP

TQM

Other (specify)

13. Are any outside quality assessment services used?

Yes

No

If yes, name of company

14. Product testing: (Check all that apply)

Product tested before purchase

Products tested after Procurement

Other (specify)

15. Are product samples retained?

Yes

No

If yes, how long?

16. Give the list of all your approved suppliers with valid scope certification No.

with their organic status

17. Give the source of each product along with the organic status

S. No	Name of the Product	Source of supply	Organic Status (Yes/No)

- d. Records kept for all pesticide applications Yes No
- e. Are prohibited substances are used? Yes No
- f. Method of application

27. Transportation

- a. Are organic products shipped at the same time as nonorganic in the same transport units? Yes No

If yes, check steps taken to segregate organic products:

- Use of separate pallets Pallet tags identifying "organic"
- Organic product shrink wrapped Separate area in transport unit
- Organic product sealed in impermeable containers
- Other (specify)

28. Records

Incoming:

- Purchase orders
- Contracts
- Invoices
- Receipts
- Bills of lading
- Customs forms
- Scale tickets
- Quality test results
- Certificates of Analysis
- Transaction Certificates
- Copies of Certificates of Organic Operation
- Verification of non-GMO ingredients
- Verification of ingredients produced not using sewage sludge
- Receiving records
- Receiving summary log (12 mos.)
- Other (specify)

Storage:

- Finished product inventory reports
- Other (specify)

Outgoing:

- Shipping log
- Transport unit inspection/cleaning forms
- Bills of lading
- Scale tickets
- Purchase orders
- Sales orders

- Sales invoices
- Phytosanitary certificates
- Export declaration forms
- Transaction Certificates
- Copies of Certificates of Organic Operation
- Shipping summary log
- Sales summary log
- Audit control register
- Complaint log
- Other (specify)

Declaration by the Applicant:

I affirm that all statements made in this Organic Handling Plan are true and correct. I agree to comply with the Organic Foods Production Act of 1990 and National Programme for Organic Production. I agree to provide further information as required by APSOPCA.

Signature of the operator

//Approved//

Evaluator,
APSOPCA, Guntur